



**Power Mac<sup>®</sup>**  
**APPLICATION FOR EMPLOYMENT**  
**(All fields are mandatory)**

Recent  
Passport  
Size

**Job Code No:** \_\_\_\_\_

**PERSONAL PARTICULARS**

Full Name (Block Letters): \_\_\_\_\_

Father/ Husband's Name: \_\_\_\_\_, Occupation \_\_\_\_\_

Date of Birth: \_\_\_\_\_, Age: \_\_\_\_\_ (Years), Place of Birth: \_\_\_\_\_

Religion: \_\_\_\_\_, State of Origin: \_\_\_\_\_, Nationality: \_\_\_\_\_

Category (Gen/SC/ST/ OBC/Etc) \_\_\_\_\_ Marital Status: \_\_\_\_\_, No. of Children M: \_\_\_ F: \_\_\_

Permanent Address	Address for Communication
Mobile no.	Mobile no.
e-mail ID:	e-mail ID:

Physical Health (If Any Problem): \_\_\_\_\_

Hobbies/Extra Curricular Activities: \_\_\_\_\_

**1. EDUCATIONAL BACKGROUND – ACADEMIC / TECHNICAL / PROFESSIONAL**

Degree/ Diploma Courses	Name of university/ Board/ Institution	Subjects	Year of Study		Division Secured	Distinctions, if any
			From	To		

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Details of Scholarship and Prize won: \_\_\_\_\_

**2. TECHNICAL TRAINING, IF ANY**

Period		Country Visited	Institution	Qualifications obtained
From	To			

**3. EMPLOYMENT HISTORY (STARTING WITH CURRENT EMPLOYMENT)**

a)

Name of the Company, Location	Designation	Duration		CTC
		From	To	
<u>Job Responsibility:</u>				

b)

Name of the Company, Location	Designation	Duration		CTC
		From	To	
<u>Job Responsibility:</u>				

c)

Name of the Company, Location	Designation	Duration		CTC
		From	To	
<u>Job Responsibility:</u>				

**4. LANGUAGES KNOWN**

<b>Languages</b>	<b>Speak</b>	<b>Read</b>	<b>Write</b>

Any of your relative / friends is employed in our group Co.? (Yes / No): \_\_\_\_\_

If yes Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Unit Name: \_\_\_\_\_

1. How soon can you join, if selected? \_\_\_\_\_

2. Are you interviewed by us in the past: (Yes/ No), If yes, our Co's name: \_\_\_\_\_

\_\_\_\_\_ Position & Dt. Of interview \_\_\_\_\_

Reference of two persons (Preferably connected to your profession but not related/ friend):

<b>S.No.</b>	<b>Name and Address</b>	<b>Company &amp; Designation</b>	<b>Email &amp; Mobile no.</b>

Can we write to the references straightway? \_\_\_\_\_

**SALARY DETAILS:**

Name: \_\_\_\_\_

Educational & Professional Qualification: \_\_\_\_\_

Total Relevant Experience (Post Qualification) : \_\_\_\_\_

Last Designation: \_\_\_\_\_

Details	Present Salary	Remarks
BASIC		
D.A.		
H.R.A.		
CONV. ALLOWANCE		
EDU. ALLOWANCE		
SFR ALLOWANCE		
DRESS ALLOWANCE		
SPL. ALLOWANCE		
PPR ALLOWANCE		
OTHERS		
TOTAL		
MEDICAL		
LTA		
BONUS		
TOTAL		
PF /FPF		
<b>GROSS TOTAL*</b>		

Expected Salary (Percentage Increase): \_\_\_\_\_

*I, declare that the particulars given above are correct and true to the best of my knowledge and belief and no attempt has been made by me to Conceal or withhold pertinent information, which you are at liberty to verify at any time. I also understand that any misrepresentation of facts in the application is sufficient cause for termination of my services, if appointed.*

Place: \_\_\_\_\_, Date: \_\_\_\_\_, Applicant's Signature: \_\_\_\_\_

*NOTE: The above details furnished by the applicant shall be taken as correct and authentic. Discrepancy, if any, may result in the withdrawal of the offer of appointment.*

# Power eye

Video Surveillance

Time and Attendance  
Access Control  
CCTV

Video Door Phone  
Biometrics  
RFID Smart Card

## BIOMETRIC ATTENDANCE SYSTEM



**Employee Attendance Management**

**Students Attendance System (sas)**

Daily In & Out Attendance	Automatic Students Attendance
Absent Report For Subtution	Attendance Through RF ID Card/Finger
Up To 500 Employees	Present/Absent Students List
Finger/RF ID Card/Password/Pin	SMS to Parents of absent students
Late/Absent List	Pre Define SMS
Leave/late Deduction,	Daily Class Attendance List
Salary Slip Generation	Absent/Present List
Monthly/yearly Report	Monthly attendance summary.



Finger Print  
RF ID Card Technology



CCTV/ DVR  
Video Door Phone



RFID Smart Card  
Technology



IR Bullet Camera



CCTV Wires



Accessories



**On line SMS**  
On line Messaging Software

### SMS POWERMAC

Is provider for customized sms solutions, with client ranging from CBSE/ICSE School, College, Institute, Management College, Degree College.

#### SMS SERVICES, FEATURING :

- ◆ Capable of sending thousands of SMS in minutes.
- ◆ You own Personalized Sender ID (like "1 New message from "SACRAD")
- ◆ Fee Receipt information send auto on parents registered mobile.
- ◆ Payment information on Manager/ Director Mobile.
- ◆ Daily Closing Amount send to Manager/Director Mobile.
- ◆ Send Notice/Dues Reminder/Assinment-Students Absent SMS to Parent's Mobile.

**Power Mac**<sup>®</sup>  
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**Power Mac**<sup>®</sup>

Empowering Education....

With Technology



School Automation Package

Silver | Gold | Diamond

**SAP**

Solution for School/College Management





## PACKAGE MODULE

1. Registration
2. Student Admission
3. Fee
4. Employee
5. Financial
6. Transport/Vehicle
7. Attendance & Leave
8. Library
9. Hostel
10. Exam Paper
11. Marksheet
12. Certificate
13. Stock & Equipment
14. Notice
15. Inventory
16. School Bell
17. MIS Report
18. Dues Creator
19. Financial Report
20. Utility & Setup
21. Online Institution
22. SMS Manager

### Registration Management

- Registration Entry
- Registration Receipt
- Registration List-Class List
- Registration List-Media List
- Prospectus/Registration-A/c List
- Registration Analysis

### STUDENT & FEE MANAGEMENT

- Student Information Entry
- Student List (All/SR/type/other Report)
- Student Details/ Statics
- Students Fee-Receipt (School/ Bank Counter)
- Student Fee Month Wise & Date Wise
- Student Fee List Name/Sr Wise
- Student Performance Report
- Student Performance Report List
- Student Conveyance Fee-entry
- Student fee head wise collection
- Daily Collection Report

### EMPLOYEE MANAGEMENT

- Employee Detail Entry
- Employee List
- Employee Attendance
- Employee Advance Entry/List
- Employee Pay Slip Creation
- Individual Pay Slip Receipt/Report
- Bank Payment Letter

### ACCOUNT MANAGEMENT

- Bank Reconciliation
- Daily Balancing Report
- Day Book/Cash Book/Bank Book
- Account Ledger
- Trail Balance/Profit & Loss
- A/C Creation
- Group Creation
- Journal Voucher
- Payment, Receipt Voucher
- Bank Deposit/ Withdraw Voucher

### TRANSPORT/VEHICLE MANAGEMENT

- Define Vehicle, Pickup Point
- Define Student Using Conveyance
- Vehicle Expenditure Entry
- Pickup Point Wise Student List

### EXAMI PAPERS

- Question Entry (Fill in the blanks,true False/match case descriptive)
- Question Paper (Hindi & English)
- Question paper creation
- Chapter/Term/Marks Define

### MARK SHEET MANAGEMENT

- Permission Card/ Exam time Table
- Print Mark Slip (Class & Section Wise)
- Entry of Marks Term wise
- Auto Create Marksheet
- (Total, Percentage, Grade and Remark)
- Cross List (Term Wise & Class Wise)
- Display Marksheet
- Print Marksheet (Class Wise/Individual/All)
- Get Data From Academic Record
- Define Term
- Define Subject
- Define Max Mark
- Define Grade & Remark
- Define Marksheet Report
- Result/Top 10 List/Class/ School Wise)
- Result By SMS

### CERTIFICATE MANAGEMENT

- Character Certificate
- Character Certificate List
- Transfer Certificate
- Transfer Certificate List
- No Dues Certificate
- No Dues Certificate List
- Migration Certificate For ICSE
- Migration Certificate List
- Experience Certificate
- Experience Certificate List
- Salary Certificate
- Salary Certificate List
- Whom May It Concern Certificate
- Appreciation Certificate

### SMS MANAGER

- Notice (Individual/Class/All/ Vehicle Wise)
- Assignment/Home Work
- Absent Students SMS
- PTM/DOB/Birthday Message
- Auto SMS on Registration/ Admission, Fees/Payment/Daily Closing

### NOTICE MANAGEMENT

- Notice Entry
- Notice Printing
- Notice Edit
- Notice List
- Notice By SMS
- General Notice

### INVENTORY MANAGEMENT

- Define Item
- Define Supplier
- Define Account Ledger
- Define Book Set
- List Of Item
- List Of Suppliers
- List For Account Ledger
- Purchase Return
- Safe-Item Wise
- Print Invoice As Estimat
- Sale Return
- Sale Book (Date/ID/Group Wise)
- Stock In-out-report Summary
- Stock-detailed (Item Wise)
- Payment Voucher
- Receipt Voucher
- Day Book/Daily Balancing
- Profit & Loss

### LIBRARY MANAGEMENT

- Define Book
- Book Entry
- Book List
- Book Issue (Students/Staff)
- Book Issue Receipt Report
- Fine Posting
- Book A/C

### Dues Report Management

- Class Dues Register
- Monthly Dues List
- Monthly Dues With amount
- Outstanding Report
- Reminder Slip Generation
- Dues Message by SMS

### STOCK MANAGEMENT

- Fixed Entry (table/chair/equipment)
- Stock List
- Stock Valuation
- Stock A/C Ledger

### SCHOOL BELL MANAGEMENT

- Define Bell Time
- Define Bell Sound
- Activate School Bell
- Activate Pre Recorded Message

### FCR MANAGEMENT (CA AUDIT)

- Fee Collection Summary
- Fee Collection -head Wise
- Fee Collection - Month Wise
- Income Report-month Wise
- Expense Report - Month Wise
- Summary Date Wise
- Monthly Pl

### UTILITY MANAGEMENT

- Blank Letter Head
- Student Admission Form
- Student Label
- Student Id Card
- Student Term Fee Detail
- Backup & Restore
- Students Fees Book

### SILVER

- Registration
- Student
- Fee
- Attendance & Leave
- Notice
- Dues Creator
- Mis Report
- Transport
- Utility & Setup
- Online Institution
- SMS Manager

### GOLD

- Employee
- Accounts
- Stock & Equipment
- Inventory
- Financial Report
- & Including Silver

### DIAMOND

- Library
- Hostel
- Exam Paper
- Marksheet
- Certificate
- School Bell
- Fcr For Ca Audit
- & Including Gold

